



NEW BRUNSWICK CHAPTER REPORT

May 29, 2004

St. John's, Newfoundland

Submitted by Peter Trask



President's Message

My first year as President of the New Brunswick Chapter of IPMA – Canada has been both exciting and challenging. I've enjoyed building relationships with my executive and IPMA National. Many of the NB chapter executive members are new to their roles and we've experienced some growing pains over the past few months. The growing pains ultimately lead us to a Strategic Planning session in April where we identified the following key priorities:

- Increasing and improving product service offerings
- Increasing various Partnerships
- Increasing IPMA NB's product visibility
- Increasing our Membership

The executive is anxious to get moving on these four priorities and has established a balanced scorecard to help us obtain our goals. We are looking forward to re-establishing IPMA - NB as a leader in promoting Human Resources.

Peter Trask
President
IPMA - NB Chapter



Chapter Executive 2003-2004

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Chapter Executive 2003-2004

<p>Director of Publicity Shannon Ferris Human Resource Advisor Dept. of Business New Brunswick Province of New Brunswick P.O. Box 6000 Fredericton, NB E3B 5G5 Phone: 506- 453-8308 Fax: 506- 453-8508 Shannon.ferris@gnb.ca</p>	<p>Director at Large John Estey Human Resources Advisor Department of Health & Wellness PO Box 5100 Fredericton, NB E3B 5G8 Phone: 506-444-5712 Fax: 506-453-3333 John.estey2@gnb.ca</p>
<p>Chapter Historian Mel McMahon, IPMA-CP Tel: 506-453-2789 melcom@nb.sympatico.ca</p>	

Certification

We currently have 38 certified members in the New Brunswick Chapter.

I wish to thank the Executive for their assistance and encouragement. My first year in this role was one of learning and I look forward to the coming year.

Laura Hughes, IPMA-CP
 Director of Certification
 IPMA - NB Chapter

Membership

As of December 3, 2003 the New Brunswick Chapter of IPMA had 112 members. This includes 68 individual members, 38 certified members, 1 chapter honorary life member, 1 national honorary member, 1 Emeritus, and 4 student members.

The percentage distribution of the membership is as follows:

Government (Municipal, Provincial, Federal)	58%
Crown Corporations	26%
Private and other members	11%
Hospitals, Educational Institutions	5%

Ryan Jacobson
 Director of Membership
 IPMA - NB Chapter

Professional Development

IPMA NB held a very successful PD session on January 29th, 2004. Rita Hurley, a Human Resources Consultant with NB Power facilitated a workshop on building a respectful workplace. Roughly 30 participants attended the session. The material was very well organized and very informative.

The chapter has Professional development sessions set up for May and June. Topics to be discussed include Mental Health in the Workplace and Respectful Workplaces.

Hélène Bouchard & Paula Trites
Co-Directors of Programs & Professional Development
IPMA - NB Chapter

Publicity

The focus for Publicity this year has been the promotion and advertisement of Programs and Professional Development events, and the provision of information received from National to the New Brunswick Chapter membership.

Some of the main activities undertaken by the Publicity group this year include:

- Information on the IPMA – Canada Awards was distributed to our members.
- In December, the Chapter held its annual Christmas Social, an opportunity to exchange ideas, network, and relax.
- Notices to members on our Professional Development sessions.
- Invitations to attend the National Training Conference in May will be forwarded to our members in the spring.

I would like to thank my fellow members of the NB Executive for their guidance, support and comradeship. Participating on the NB Chapter Executive has been a positive and fun experience.

Shannon Ferris
Director of Publicity
IPMA - NB Chapter

Communications

My first year as Director of Communications has been an exciting learning experience. A spring newsletter was released in April. In June our newsletter will be distributed via e-mail for the first time.

Sheila Bielecki
Director of Communications
IPMA - NB Chapter

Secretary

As secretary I continue to take minutes of our regular monthly meetings. The chapter recently adopted a new minute format which allows executive members to quickly glance at any required action items. Although it may seem like a small initiative succinct and organized minutes do help the executive identify key priorities.

Sharon Fischer
Secretary
IPMA – NB Chapter



Treasurer

Interim Financial Statement ending April 30 2004

Balance as of February 27, 2004		\$3,193.48
Cheques cashed in March 2004		
Service charges	9.00	
UNB award of Excellence	625.00	
Receiver General	<u>86.07</u>	
	\$720.07	(720.07)
Bank Balance as of March 31, 2004		<u>\$2,473.41</u>
Outstanding Cheques		
Beaverbook – Christmas Social	351.70	
IPMA reimbursement	287.50	
IPMA life membership	<u>115.00</u>	(754.20)
Outstanding Expenses (estimates)		
Beaverbrook Hotel – May PD	350.00	
National Conference	250.00	
Flight to Conference	<u>350.00</u>	(950.00)
Outstanding Revenue		
P. Trask	125.00	
IPMA chapter rebates	<u>173.13</u>	298.13
Actual Cash Available		<u>\$1,067.14</u> =====

Dawn Davies
Treasurer
IPMA – NB Chapter